



## JOB DESCRIPTION

# Production/QC Manager

Dunn Utility Products, a Byram, MS-based concrete pipe and precast producer, is seeking an experienced Production/QC Manager. This position reports to the Operations Manager.

## MAJOR RESPONSIBILITIES

- **Production Duties:**
  - Scheduling of Wet Cast, Redi-Rock, and Pipe Plant.
  - Tracking and entering daily production.
  - Entering daily into viewpoint.
  - Assist with any production related projects in wet or dry cast plants.
  - Assist with monthly inventory counts.
    - Twice a month inventory counts.
  - Ordering of all plant materials.
- **QA /QC Duties:**
  - Maintain ACI I, ACI II, ACI III, ACI Strength, PQS certifications.
  - Manage all QA/QC employees.
  - Manage all QA/QC records and files.
  - Coordinate all MDOT visits.
  - Coordinate and maintain all NPCA, ACPA, and all DOT records.
- Other duties or special projects as assigned by management.

## CROSS TRAINING CAPABILITIES

- Familiarization with all forms, batch systems, Hawkeye machine, Mid-America wire roller.
- Train-the-Trainer for Forklifts and Loaders
- Coring Machine Operations
- Hawkeye Troubleshooting
- J.A. King Troubleshooting

Applicants need to have good interpersonal skills and be well organized. Dunn Utility Products offers competitive pay, health insurance, dental insurance, life insurance, paid vacation & holidays, and a 401k plan with a company match. Interested individuals can apply online at [dunnutility.com/careers](http://dunnutility.com/careers) or call 601-487-2997.