



JOB DESCRIPTION

ESTIMATOR

Dunn Utility Products, a Byram, MS-based concrete pipe and precast producer, is seeking an experienced Estimator. This position reports to the Sales Manager. This position is available in either Byram or New Albany, Mississippi.

MAJOR RESPONSIBILITIES

- Quantify products that we can produce based on the plans furnished.
- Build quotes based on structured pricing.
- Maintain and stay ahead of all bid dates and desired time frames for project bidding.
- Closely communicate with the sales team for market information and direction.

SPECIFIC DUTIES

- Do detailed takeoff of storm and sewer-related products.
- Accurately quantify and gather all needed information to produce quality detailed quotes.
- Keep up with and ensure all bid dates/deadlines are met.
- Work closely with the sales team and management to manage the pricing schemes in different markets.
- Communicate with production and inventory managers to help maximize the efficiency of resources.
- Keep up with all data needed as directed by leadership to properly manage our business.
- Cross-train with other positions within the sales & project management team to help build bench strength.

REQUIREMENTS

- Above-average computer skills.
- Proficiency in Microsoft Office, Excel, and Teams
- AutoCAD/Inventor experience is not required but would be a plus.
- Experience reading civil site plans.
- Task-driven and good at time management.
- Positive attitude and willingness to learn.



SUMMARY & APPLICATION

Dunn Utility Products offers competitive pay, health insurance, dental insurance, life insurance, paid vacation & holidays, and a 401k plan with a company match. Interested individuals can apply online at dunnutility.com/careers or call 601-487-2997.

“A high-performance team does not consist of people that wait to be told what to do. Nor does a high-performance team depend on one single leader for action. A high-performance team consists of members who lead themselves. “